

# Services, Terms and Schedule of Payment

LaShon's Catering Specialists (LCS) offer an array of services in order to provide for your varying catering service needs. Services include, but not limited to:

- **Buffet Services**
- **Special Dinner Packages**
- **Hot Hor D'oeuvres**
- **Breakfast/Brunch Packages**
- **Convenient Gourmet Boxed Lunches**
- **Desserts**

So, what service can we provide for you?...

- 
- **Deposit:** A 30% deposit is **required** at the time of booking. *This **deposit is non-refundable** and is deducted from the final balance.* Your date will be held only when the deposit is made.
  - **Cancellations:** If you need to cancel your booking for any reason, you must do so **2 weeks prior** to the event in order to receive any sort of refund, **excluding the deposit.**
  - **Balance Due:** **The remaining balance is due 10 days prior to your event. No exceptions. If remaining balance is not received on or prior to your due date, a 15% surcharge will be added to your balance due.** For all events booked 10 days or less than the date of your scheduled event, the entire balance is due upon signing the Order Form/Contract.
  - **Taxes & Fees:** Prices and packages do not include state tax (8%), wait-staff fee (sit-down dinners only - 5% x hours needed), or gratuity (18%). **These taxes and fees will be charged to your order accordingly, as they apply to your event.**
  - **Price Changes:** All prices are subject to change without notice, unless a prior agreement has been signed.
  - **Drop-Off Orders:** If you order food for drop-off only, you will be responsible to provide your own paper/plastic products and condiments.
  - **Taste Tests:** Taste tests are offered for wedding reception bookings ONLY. **Taste Test are reserved for the bride, groom, and/or booker of the wedding reception ONLY...**  
No exceptions.
  - **Service Liability Terms:** No food is to be brought into an event outside of LCS (detailed in LCS' full Terms and Conditions), unless LCS is informed *and* a **Service Waiver** is signed. This is non-negotiable for liability purposes. **Event cakes, such as wedding cakes, are the only food items that can be brought to an event outside of LCS** (detailed in LCS' full Terms and Conditions), again, unless LCS is informed *and* a Service Waiver is signed. *It is recommended that your cake be broken down, cut, served, and/or packaged by LCS staff.*
  - **Acceptable Forms of Payment:** We accept cash, checks, money orders, and **debit/credit cards (over \$20 ONLY) for payment. There will be a \$39 charge for returned checks.**